

<b>Center Name:</b> Charlotte's Place		<b>Address:</b> 5380 McNutt Sunland Park, NM 88063			<b>Phone:</b> (575)589-1201		
<b>License Number:</b> 165830	<b>Issue Date:</b> 02/17/2017	<b>Expiration Date:</b> 06/30/2017	<b>Type:</b> 2 Star Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	15	Under Age 2:	28	Night Care:	0	Playground:	46
		Over 2:	11	Under 2:	6		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM		
<b># of Classrooms:</b> 4	<b>Purpose:</b> Annual		<b>Date:</b> 09/22/2017		<b>Time:</b> 01:06 PM		
<b>Comments</b> Training requirements for staff were reviewed with the person in charge.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Compliance
8.16.2.11 B RENEWAL OF LICENSE	Compliance
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Compliance
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Compliance
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Compliance
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Compliance
8.16.2.22 F PERSONNEL RECORDS	Compliance
8.16.2.22 G PERSONNEL HANDBOOK	Compliance
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance

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<b>Personnel &amp; Staffing</b>		
<p><b><u>Deficiencies</u></b> The center failed to keep a training log on file with Employee's name; Date of training; Clock hours; Competency area; Source of training; Training certificate for 3 out of 3 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log. <b>Regulation:</b> 8.16.2.23B(2)(l)</p> <p><b><u>Corrective Action Plan</u></b> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate. <b>Date to be Completed:</b> 10/22/2017</p>		
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>		Compliance
<b>8.16.2.24 B NAPS OR REST PERIOD</b>		Compliance
<p><b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b></p> <p><b><u>Deficiencies</u></b> Pillows are used in cribs. <b>Regulation:</b> 8.16.2.24C(2)</p> <p><b><u>Corrective Action Plan</u></b> Staff will be instructed to not place any pillows in cribs. CORRECTED ON SITE. <b>Date to be Completed:</b> 09/22/2017</p>		Non-compliance
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Not Inspected
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		N/A
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>		Compliance
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>		N/A
<b>8.16.2.24 L FIELD TRIPS</b>		Compliance
<b>Food Service</b>		
<b>8.16.2.25 B MEALS AND SNACKS</b>		Compliance
<b>8.16.2.25 C MENUS</b>		Compliance
<b>8.16.2.25 D KITCHENS</b>		Non-compliance

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<b>Food Service</b>		
<p><b><u>Deficiencies</u></b> A food is not properly stored; the item is not labeled and dated. Frozen waffles in freezer. <b>Regulation:</b> 8.16.2.25D(4)</p> <p><b><u>Corrective Action Plan</u></b> The person responsible for food service will be instructed in proper food storage. CORRECTED ON SITE. <b>Date to be Completed:</b> 09/22/2017</p> <p><b><u>Deficiencies</u></b> The bottles of infant formula or breast milk brought from home for children in the Infant - (6 wk. - 12 mo.) Green Apple room(s) are not labeled. <b>Regulation:</b> 8.16.2.25D(5)</p> <p><b><u>Corrective Action Plan</u></b> A staff will be assigned responsibility for ensuring all foods and bottles brought from the child's home are labeled and , if necessary, refrigerated. <b>Date to be Completed:</b> 10/22/2017</p>		
<b>8.16.2.25 E MEAL TIMES</b>		Compliance
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>		Compliance
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>		Compliance
<b>8.16.2.26 C MEDICATION</b>		Non-compliance
<p><b><u>Deficiencies</u></b> Medication was observed in the center that does not have a label with the child's name and the date the medication was brought to the center. Lotion found in several rooms was not labeled, staff stated that they are for staff use only. <b>Regulation:</b> 8.16.2.26C(3)</p> <p><b><u>Corrective Action Plan</u></b> Medication will be labeled and dated as required. CORRECTED ON SITE. <b>Date to be Completed:</b> 09/22/2017</p>		
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>		Compliance
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>		N/A
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b>		Non-compliance
<p><b><u>Deficiencies</u></b> The Chairs are not in good repair as evidenced by in the infant room a black floor chair is torn. <b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b> Repairs will be completed and a system for routine inspection of the center and premises will be established. <b>Date to be Completed:</b> 10/22/2017</p>		

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<b>Buildings, Grounds &amp; Safety</b>		
<p><b><u>Deficiencies</u></b> Material dangerous to children, a mop bucket with water and cleaning solution was left out in the hallway area and a metal cord is thrown towards the back of the playground area, is accessible to the children. <b>Regulation:</b> 8.16.2.29A(2)</p> <p><b><u>Corrective Action Plan</u></b> Dangerous material will be stored in an area inaccessible to children and away from food. Mop bucket was corrected on site 9-22-17, cord is still pending. <b>Date to be Completed:</b> 10/22/2017</p>		
<b>8.16.2.29 B PEST CONTROL</b>		Compliance
<p><b>8.16.2.29 C MECHANICAL SYSTEMS</b></p> <p><b><u>Deficiencies</u></b> Water coming from a faucet is above 110 degrees Fahrenheit. In all classrooms, water from all handwashing and bathroom sinks is reading at 128 degrees. <b>Regulation:</b> 8.16.2.29C(5)</p> <p><b><u>Corrective Action Plan</u></b> The center will install a tempering valve ahead of the water-heater piping to ensure water temperature remains below 110 degrees Fahrenheit. <b>Date to be Completed:</b> 10/22/2017</p> <p><b><u>Deficiencies</u></b> The center does not provide adequate fresh air throughout the center to control odors by either mechanical or natural ventilation. In the Infant room, educators were cleaning and disinfecting creating a strong odor of bleach/chemical while a child was napping. <b>Regulation:</b> 8.16.2.29C(4)</p> <p><b><u>Corrective Action Plan</u></b> Ventilation will be provided by means of open screened windows; open screened doors; an air recirculation system. Educators will refrain from using strong bleach/chemicals while children are present. CORRECTED ON SITE. <b>Date to be Completed:</b> 09/22/2017</p>		Non-compliance
<b>8.16.2.29 D WATER AND WASTE</b>		Compliance
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>		Compliance
<b>8.16.2.29 F EXITS AND WINDOWS</b>		Compliance
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>		Compliance
<p><b>8.16.2.29 H SAFETY COMPLIANCE</b></p> <p><b><u>Deficiencies</u></b> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. <b>Regulation:</b> 8.16.2.29H(1)</p> <p><b><u>Corrective Action Plan</u></b> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. <b>Date to be Completed:</b> 10/22/2017</p>		Non-compliance
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>		Compliance

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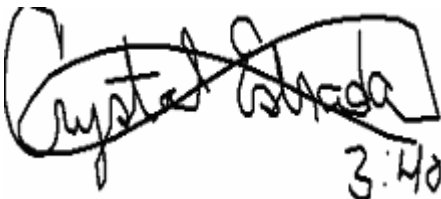
09/22/2017

**Buildings, Grounds & Safety**

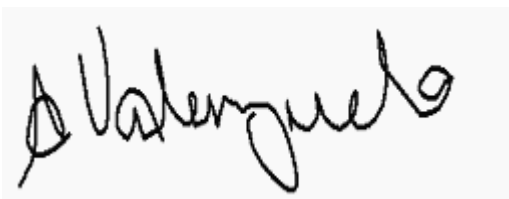
8.16.2.29 J PETS

N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

  
3:40

09/22/2017



09/22/2017

Surveyor:Crystal Estrada

Date

Facility Rep:Auden Valenzuela

Date